



LETTER OF INSTRUCTION TO DONATE SECURITIES

Date: \_\_\_\_\_
To (Broker): \_\_\_\_\_
Address: \_\_\_\_\_
\_\_\_\_\_
\_\_\_\_\_

Please accept this letter as my authorization to make the following gift from my account:

Account Number: \_\_\_\_\_
Name of Security: \_\_\_\_\_
Ticker: \_\_\_\_\_
# Shares to Gift: \_\_\_\_\_

DTC to: DTC: Clearing 0164, Code 40
Woodside High School Foundation
Acct# 7385-2144
Tax ID #32-0232205
Charles Schwab & Co.
P.O. Box 52013
Phoenix, AZ 85072-9215

Broker: Thank you for your assistance. If you have any questions regarding the transfer information, please contact Donna Hall, Executive Director of the Woodside High School Foundation at contact@whsfoundation.org.

Yours sincerely,

Signature \_\_\_\_\_ Date \_\_\_\_\_
Printed Name \_\_\_\_\_ E-Mail Address \_\_\_\_\_

Donor: Please provide a copy of this completed letter to

Woodside High School Foundation
P.O.Box 620259
Woodside, CA 94062